

Re: Legal Billing Record & Billing Subpoena Request Notification

Transition of legal billing record requests and billing subpoena requests to Sutter Shared Services Central Business Office – Sutter Hospitals.

Effective **Monday, June 14, 2021** all Sutter Health Hospitals Business Services operations **for Legal Billing Record Requests and Billing Subpoenas** will no longer be accepted at 2300 Clayton Rd. Suite 700 Concord, CA 94520 and will be accepted at 2121 North California Street, Suite 310, Walnut Creek, CA 94596. It is important that you update your contact information for Sutter Health Hospitals to ensure the necessary changes are made.

As part of this transition, please direct Legal Billing Record Requests and Billing Subpoenas to any of the following, effective Monday, June 14, 2021:

- **Ciox Health Legal Billing Direct Address:** 2121 North California Street, Suite 310, Walnut Creek, CA 94596
- **Ciox Health Legal Billing Direct #'s:** 925-278-7850 or 925-278-7851 or 925-278-7852
- **Fax:** 925-779-3700
- **Encrypted Email:** s3cbolelegalbilling@sutterhealth.org
- **Sutter Health Business Office Legal Billing – Ciox Health:** Will receive requests in person during business hours. Monday - Friday from 8:00 a.m. to 4:00 p.m. excluding Holidays.

Instructions contained in this memo apply to the following facilities:

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| <p><u>Central Valley Region</u></p> <p>Memorial Medical Center Modesto</p> <p>Memorial Hospital Los Banos</p> <p>Sutter Tracy Community Hospital</p> <p><u>East Bay Region</u></p> <p>Alta Bates Summit Medical Center</p> <ul style="list-style-type: none"> ● Ashby Campus ● Summit Campus <p>Eden Medical Center</p> | <p>Sutter Delta Medical Center</p> <p>Sutter San Leandro Hospital</p> <p><u>Peninsula Coastal Region</u></p> <p>Mills-Peninsula Medical Center including the former Menlo Park Surgical Hospital</p> <p>Sutter Maternity & Surgery Center of Santa Cruz</p> <p><u>Sacramento Sierra Region</u></p> <p>Sutter Medical Center Sacramento</p> | <p>Sutter Center for Psychiatry</p> <p>Sutter Roseville Medical Center</p> <p>Sutter Auburn Faith Hospital</p> <p>Sutter Davis Hospital</p> <p>Sutter Amador Hospital</p> <p>Sutter Solano Medical Center</p> <p>Sutter Coast Hospital</p> | <p><u>West Bay Region</u></p> <p>California Pacific Medical Center</p> <p>Mission Bernal formerly St. Luke’s Hospital</p> <p>Novato Community Hospital</p> <p>Sutter Lakeside Hospital</p> <p>Sutter Santa Rosa Regional Hospital</p> <p>Sutter Marin Hospital</p> |
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